

CustodyFacts.org Presents:

# Background Investigation Worksheets for Preparation of Custody Disputes

An information packet for use in running local background investigations to help determine what is in the best interests of a child.

This is an information management tool that is intended to be used for the purposes of gathering background information on anyone that lives at the other parent or guardian's residence. It can however be used for gathering information on anyone.

This guide is made free for use by CustodyFacts.org, an online resource for news, information and tools relating to gaining or keeping the custody of your child. It is in no way, shape or form intended as legal advice and should not be taken as such. If you have any legal questions you should contact an attorney.

If you have any questions or comments regarding this tool, or if you would like more information you may contact [custodyfacts@gmail.com](mailto:custodyfacts@gmail.com) or visit <http://custodyfacts.org>.

Thank you and good luck!

This guide is based on the article "Running Background Checks in Preparation for Custody Disputes" that can be found at [CustodyFacts.org](http://CustodyFacts.org). More information and a little bit of backstory can be found there about this document.

You will find three sections in this document. The first section, the information gathering section, lists out a place where you can input information regarding the other custodial parent (or guardian), their significant other and any other people that associate with them (listed as "other parties"). The information you will insert into this document will create new pages of information that you can use to request background information.

The second section of the document is an information sheet that you can take to your local police station or mail to other police stations to get "Call for Service" records on a physical address. These records can be a good starting point to show the types of police activity that are taking place at both the other custodial parents home and the homes of their associates and friends. A lot of good information can be inferred from the Call for Service records and they just may turn you on to an incident or activity that you had no idea about.

The third section of this document is a worksheet that you can present at a police station to get the criminal history or police reports on people or physical locations. The information that is returned from these requests is very valuable.

To begin with this document, fill out as much information within the first section as possible. Fill out the information on the other parent, their significant other and any other people that are spending time with your child or children on behalf of the other parent. If you don't have a birthdate for the people in question, put an approximate age in. If you don't have a social security number that is okay too. Try to be as complete as you can though, as the current and previous addresses have been shown to yield critical information.

After the information in the first section is filled out, the second and third section of the document will pre-populate with informational sheets that you can take to the police station or to the courthouse.

The second section is for obtaining "Call for Service" records for physical locations. Present this document to the appropriate clerk at the police station and they will give you the information.

The third section is for obtaining criminal histories and police files on people and physical locations. Present the third section to the appropriate staff at the police station (sometimes the same person as for the Call of Service information) and they will retrieve any documents that are associated with your investigation.

There are more things that you can do with this information and more strategies that you can use to help you determine what is in the best interest of the child listed at [CustodyFacts.org](http://CustodyFacts.org). I invite you to check it out.

This may seem like a lot of work but I can assure you that it will pay off.

Updates to this document are being made all of the time at [CustodyFacts.org](http://CustodyFacts.org) so make sure you stop by and check out what is new from time to time.

# The Informational Section

Fill this section out as completely as possible using Adobe Acrobat or similar. You can type right into the form fields. Make sure you get specific addresses down for each person as well.

# Parent

First Name  Middle  Last

Date of Birth/Age  SSN

Current Address

Date at Address  To:

Former Address

Date at Address  To:

# Significant Other

First Name  Middle  Last

Date of Birth/Age  SSN

Current Address

Date at Address  To:

Former Address

Date at Address  To:

# Other Party 1

First Name  Middle  Last

Date of Birth/Age  SSN

Current Address

Date at Address  To:

Former Address

Date at Address  To:

## Other Party 2

First Name	<input type="text"/>	Middle	<input type="text"/>	Last	<input type="text"/>
Date of Birth/Age	<input type="text"/>	SSN	<input type="text"/>		
Current Address	<input type="text"/>				
Date at Address	<input type="text"/>	To:	<input type="text" value="Current"/>		
Former Address	<input type="text"/>				
Date at Address	<input type="text"/>	To:	<input type="text"/>		

## Other Party 3

First Name	<input type="text"/>	Middle	<input type="text"/>	Last	<input type="text"/>
Date of Birth/Age	<input type="text"/>	SSN	<input type="text"/>		
Current Address	<input type="text"/>				
Date at Address	<input type="text"/>	To:	<input type="text" value="Current"/>		
Former Address	<input type="text"/>				
Date at Address	<input type="text"/>	To:	<input type="text"/>		

## Other Party 4

First Name	<input type="text"/>	Middle	<input type="text"/>	Last	<input type="text"/>
Date of Birth/Age	<input type="text"/>	SSN	<input type="text"/>		
Current Address	<input type="text"/>				
Date at Address	<input type="text"/>	To:	<input type="text" value="Current"/>		
Former Address	<input type="text"/>				
Date at Address	<input type="text"/>	To:	<input type="text"/>		



# The Call for Service Request Section

This is the section that you will use to request calls for service on specific physical addresses. Take this sheet to the police station.

# Calls for Service

I am requesting call for service records for the following addresses for the following dates:

From	To	Address
	to Today	
	to	
	to Today	
	to	
	to Today	
	to	
	to Today	
	to	
	to Today	
	to	
	to Today	
	to	

# The Police Report and Criminal Record Section

This is the section that you will use to request police reports and criminal records on specific people and physical addresses. Take this sheet to the police station.

# Police Reports & Arrest Records

I am requesting any and all police reports and criminal records for the following people:

Name:  
BirthDate/Age:  
SSN:  
Current Address:

Name:  
BirthDate/Age:  
SSN:  
Current Address:

Name:  
BirthDate/Age:  
SSN:  
Current Address:

Name:  
BirthDate/Age:  
SSN:  
Current Address:

Name:  
BirthDate/Age:  
SSN:  
Current Address:

Name:  
BirthDate/Age:  
SSN:  
Current Address: